



Form No:

OYO STATE MICRO, SMALL AND MEDIUM ENTERPRISES DEVELOPMENT FUND

LOAN APPLICATION FORM

**AFFIX TWO
PASSPORT-SIZED
PHOTOGRAPHS OF
THE PRINCIPAL
APPLICANT HERE**

NOTE:

1. Please note that this application form is for screening of applicants only, it does not guarantee automatic loan approval.
2. Sections A, B, C and E are compulsory for all applicants
3. Section D is only for corporate applicants

SECTION A: PRINCIPAL APPLICANT'S PERSONAL INFORMATION

Full Names:		
Residential Address:		
Nearest bus stop:	Town:	LGA/LCDA:
Business Address:		
Nearest bus stop:	Town:	LGA/LCDA:
Phone(s):	Email:	BVN:
Date of Birth:	Gender: tick the appropriate M <input type="checkbox"/> F <input type="checkbox"/>	Marital Status:
Names of Next of Kin:		
Address of Next of Kin:		
Nearest bus stop:	Town:	LGA/LCDA:
Next of Kin Phone(s):	Next of Kin Phone:	Next of Kin Email:

SECTION B: BUSINESS INFORMATION & LOAN REQUIREMENT

Nature of business:		
Monthly sales / income:	Average monthly stock value (₦):	Loan repayment Duration:
Loan Amount Required: (max ₦3m)	Purpose:	

SECTION C: DETAILS OF EXISTING LOAN(S) WITH OTHER BANKS - attach extra sheets if required

BANK	AMOUNT	SECURITY PLEDGED	REPAYMENT STATUS



SECTION D: COMPANY INFORMATION (FOR CORPORATE APPLICANTS ONLY)			
COMPANY NAME:			
CAC Registration No:	Date of Incorporation:	No of employees:	
Company Ownership Structure (tick the appropriate): <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Limited Liability <input type="checkbox"/> PLC			
Annual Turnover for the last three (3) years			
2019 (₦):	2018 (₦):	2017 (₦):	
DETAILS OF COMPANY DIRECTORS / OWNERS			
Name of Director:			
Address of Director:			
Gender:	Phone:	Email:	
Nationality:		Country of Residence:	
Name of Director:			
Address of Director:			
Gender:	Phone:	Email:	
Nationality:		Country of Residence:	
SECTION E: ATTESTATION			
I _____ hereby certify that the information provided in this form is complete and accurate.			
Signature of Principal Applicant:			Date:



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APPLICATION PROCEDURE

1. Pick up loan application forms from OYSIPA or download from **<https://www.oysipa.oy.gov.ng/oysg-msme/>**
2. Pay loan application fee of ₦3,000 into the into the under listed account:
Account Name: *Oyo State Investment and Public Private Partnership Agency*
Account Number: *1016729819*
Bank: *Zenith Bank PLC*
3. Submit duly filled loan application forms with evidence of payment to:
OYO STATE INVESTMENT AND PUBLIC PRIVATE PARTNERSHIP AGENCY (OYSIPA)
11, Baale Oyewole Road, Opposite Golden Tulip Hotel,
Jericho G.R.A.,
Ibadan, Oyo State.

DOCUMENTATION REQUIREMENTS

4. KYC Documentation
 - a. Two (2) passport-sized photographs of business promoter(s)
 - b. Valid means of identification (International passport, Drivers licence, Voter's card, national identity card)

A. CORPORATE APPLICANTS
Company registration documents with Corporate Affairs Commission (Form CAC2, CAC7, Memorandum and Articles of Association, etc)

B. COOPERATIVES
Registration documents with Ministry of Trade, Investment and Cooperatives
List and identification documentation of executives

C. NGOs
Trustee registration documents with Corporate Affairs Commission
5. Loan security documentation (collateral documentation / guarantor forms) will be provided after the initial screening of applicants.